



GRANADA SANITARY DISTRICT  
OF SAN MATEO COUNTY

**MINUTES**  
**BOARD OF DIRECTORS**  
**SPECIAL & REGULAR MEETINGS**  
**August 21, 2008**

**CALL SPECIAL MEETING TO ORDER :** The Special Meeting of the Board of Directors of the Granada Sanitary District was called to order by President Woren at 6:36 p.m.

**ADJOURN TO CLOSED SESSION**

1. **Conference with Legal Counsel – Possible Initiation of Litigation (Government Code Section 54956.9(c), one potential case).**
2. **Conference with Real Property Negotiator, Chuck Duffy (Government Code Section 54956.8).**  
Negotiating parties: San Mateo County Harbor District and Granada Sanitary District, property under negotiation: APN 047-262-010.

**RECONVENE TO OPEN SESSION**

President Woren announced that the Board took no reportable action in Closed Session.

**ADJOURN SPECIAL MEETING**

The Special Meeting was adjourned at 7:21 p.m.

**CALL REGULAR MEETING TO ORDER :**

The Regular Meeting of the Board of Directors of the Granada Sanitary District was called to order by President Woren at 7:36.

**ROLL CALL:** Directors: President Leonard Woren, Vice President Ron Fenech, Secretary Ric Lohman, Treasurer Gael Erickson, Board Member Matthew Clark.

Staff: General Manager Chuck Duffy, District Administrator Delia Comito, and District Counsel Jonathan Wittwer.

**GENERAL PUBLIC PARTICIPATION**

None.

## **ACTION AGENDA**

**1. Consideration of Draft Audit Report for Fiscal Year Ending June 30, 2007.**

The General Manager provided a review of the audit, and stated that the District was in sound financial condition. The auditors management letter stated that no material changes were needed in the District's financial procedures.

**Action:** Director Lohman moved to approve the FY 2007 Audit.  
(Lohman/Erickson) Approved 5-0.

**2. Consideration of Resolution of Intention to Approve a Contract between the Board of Administration California Public Employees' Retirement System and GSD.**

At the previous meeting, the Board approved initiating the CalPERS retirement plan for District employees based on a 2% @ 55 formula with prior years service credit. The Resolution of Intention presented was prepared by CalPERS for adoption by the Board to declare the District's intent to implement the plan. In accordance with Government Code Section 7507, the District Administrator calculated and publicly announced that the District's estimated annual cost, including payment of the employees' retirement contribution, would be \$24,000.

**Action:** Director Clark moved to approve the Resolution of Intention.  
(Clark/Erickson) Approved 5-0.

**3. Consideration of LAFCo Sphere of Influence Report.**

The Board directed the General Manager to send a letter to LAFCo with the following questions and comments: 1) Will adoption of the recommended sphere of influence hurt the District's chances to gain parks and recreation powers via a CSD; 2) The Board would like to have an Alternative "C" added, which would allow MWSD and the District to have independent parks powers as a stepping stone to possible future consolidation; 3) With respect to the provisions of Proposition 218, point out the logistical challenges with phasing in rate increases as suggested in the report.

**Action:** Director Lohman moved to direct the General Manager to send a comment letter as outlined above. (Lohman/Erickson) Approved 5-0.

**4. Consideration of Application to LAFCo for Possible Reorganization into a Community Services District and Possible Action on Related Matters.**

General Manager Chuck Duffy reported on the results of his meeting with County Parks Director Dave Holland. He stated that it was a very productive meeting, and that they discussed issues such as what parks and recreation needs were most pressing, and what agencies should be included in the collaborative process. Mr. Duffy will be scheduling future meetings with other stakeholders in the process.

Director Matthew Clark recused himself for consideration of Agenda Item 5 due to his involvement in creating the MND for the Naples Beach Sewer Project.

**5. Consideration of Draft Mitigated Negative Declaration and Notice of Intent for Naples Beach Sewer Project.**

Chuck Duffy reported that the MND was ready to be circulated for public comment, subject to minor comments during his final review.

**Action:** Director Fenech moved to approve the Notice of Intent and to circulate the Draft Mitigated Negative Declaration for the 30-day public review, subject to the General Manager's final review and approval. (Fenech/Erickson) Approved 4-0.

**6. Consideration of Sewer Authority Mid-Coastside Proposed Project and Budget - Wet Weather Storage Project.**

Mr. Duffy will contact SAM Manager Jack Foley to ask him to agendize the phased project (as approved in concept at the District's August meeting) for consideration by the full SAM Board, and for subsequent consideration by all three member agencies.

**7. Consideration of District Anniversary Event.**

Director Lohman will provide contact information for an event planner, and President Woren will contact that person for event ideas.

**CONSENT AGENDA**

**8. Approval of Special & Regular Meeting minutes for July 17, 2008.**

**9. Approval of August 2008 warrants totaling \$352,483.36 (Checks 3117- 3160).**

**10. Approval of Assessment District distribution #2-08/09 for \$865.52.**

**11. Approval of July 2008 Financial Statements.**

**12. Approval of Ordinance Amending Section 101 of the District Code pertaining to the District Office Address.**

**13. Approval of Agreement with Wittwer & Parkin, LLC for District General Counsel Services.**

**14. Approval of Proclamation Commending Montara Water and Sanitary District on 50 Years of Exemplary Public Utility Service.**

**Action:** Director Clark moved to approve the Consent Agenda.  
(Clark/Fenech) Approved 5-0.

**DIRECTORS' COMMENTS AND COMMITTEE REPORTS**

**15. Sewer Authority Mid-Coastside.**

Directors Woren and Lohman reported on SAM's response to the Grand Jury report on leachate disposal from the Ox Mountain landfill.

**16. Report on other seminars, conferences, or committee meetings.**

**INFORMATION CALENDAR**

**17. Attorney's Report.**

District Counsel reported on the recent case of *Witt Home Ranch, Inc. vs. County of Sonoma*. He stated that the Court of Appeals ruling on the case provided good legal support for the District's variance ordinance.

**18. Treasurer's Report.**

**19. General Manager's Report.**

**20. Administrator's Report.**

**21. Engineer's Report.**

**ADJOURN REGULAR MEETING**

The Regular Meeting was adjourned at 9:20 p.m.

SUBMITTED BY:

APPROVED BY:

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Chuck Duffy, General Manager

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Ric Lohman, Secretary

Date Approved: September 18, 2008